

Obligations for using the Clubhouse and its Key



All homeowners in Misty Waters Community can rent the clubhouse. See Rules and Regulations Section IIA.

To reserve the clubhouse for specific date(s), you need to use the form on the Misty Waters website. Once that is approved, you will be notified by the board member in charge of the Clubhouse usage for further registration information.

Requirements (also see the Rules and Regulations booklet, Section IIA, for more detailed information).

1. When the keys are picked up for use, a deposit of \$250.00 is required. This will be returned to you once we receive the key and inspect the Clubhouse after your usage.
2. The fireplace is closed until further notice (Do Not Use).
3. All homeowners using the clubhouse are responsible for the conduct and any injuries caused by their guests. Additionally, you are responsible for any damage to the clubhouse and for leaving it orderly and clean.
4. Cleaning after usage
 - Cleaning supplies: You must bring your own cleaning supplies and paper goods.
 - Clean all surfaces throughout the clubhouse, including the kitchen, bathrooms, main areas, tables, chairs, floors, and furniture.
 - Empty garbage cans in the dumpsters by the docks; place new liners in trash cans.
 - Only use masking tape for hanging decorations; do not use tape on windows.
 - Glitter-type material (sparkles) is not allowed.
 - All hanging decorations must be removed cleanly, including tape, after use.
 - Be sure all commodes have been flushed and cleaned.
 - Be sure all water faucets are turned off.
 - Turn off all lights before leaving.
 - If the kitchen range was used, be sure it has been cleaned thoroughly and turned off.
5. Please ensure that all doors and windows are secured and locked. When leaving the clubhouse, turn off all lights and set the temperature to 60° in the winter or 78° in the summer.
6. Keys must be returned promptly by 10:00 AM the following day of your event; Deposits will not be returned until the clubhouse has been thoroughly inspected to ensure that all of the above criteria have been met and the signed return of this form.
7. All events in the clubhouse must be concluded by 1:00 AM.
8. The key may be picked up the evening before your event unless otherwise specified by the clubhouse manager.

I have read the above requirements and understand my obligations & responsibilities when using the clubhouse:

_____ Unit number _____
Homeowner name (printed)

_____ Date signed _____
Homeowner signature

Before you receive the Clubhouse key, you'll need to sign this form and pay the rental deposit. Once we receive the key and the clubhouse manager inspects the property, the deposit will be returned.